

**PROVIDENCE CHRISTIAN SCHOOL  
SUGGESTIONS/OBSERVATIONS**

To be effective as a team, we must all be unified and take part in creating excellence at Providence Christian School. Please share any suggestions or observations that could strengthen the ministry of PCS!

*1 Thessalonians 3:7*

*"Therefore encourage one another and build each other up..."*

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As PCS continues to grow, it is our desire to keep a strong connection with our parent volunteers; furthermore, as we grow, our need for parent volunteers increases.

With God's help, I will support my choice in education and commit myself to do His work through Providence Christian School by volunteering for the following needs:

*(Please check the activities in which you would be willing to serve.)*

**ADMINISTRATIVE**

- Office volunteer/receptionist/phone
- Typist
- Filing
- School mailings (i.e. making copies, stuffing envelopes, stamping/labeling envelopes)
- I can do calligraphy
- Computer data entry
- As needed

**NEW FAMILY OUTREACH**

- I am willing to contact and welcome new families

**GRANDPARENT OUTREACH**

- I am willing to serve on a grandparent outreach committee
- I am willing to assist with Grandparents Day

**GENERATION TO GENERATION**

- I am willing to volunteer as a secretary-process paperwork and mail (2 hours per week)
- I am willing to process mail-outs (approximately 2 hours per week)
- I am willing to assist with the Brick Paver fundraising program (process paperwork as needed)

**SCRIP**

- I do/do not (*circle one*) know how Scrip works
- Help coordinate special events/contests
- Volunteer for receiving and filling orders
- Corporate/vendor and marketing
- Sell Scrip in car line
- As needed

How could we make it more convenient for you to use Scrip?

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Is there a type of Scrip you would like to purchase that we do not currently carry?

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**BOXTOPS FOR EDUCATION**

Are you a Boxtops booster club member?

- Yes
- No

Would you like to be contacted about how you can help support Boxtops for Education?

- Yes
- No

**EAGLES' NEST SCHOOL STORE**

- I would be willing to fill orders
  - 1 time per week
  - 1 time per month
- I would be willing to help take inventory
  - 1 time per month
  - 1 time per quarter

**EAGLES' GUARD**

- I am interested in learning more about Eagles' Guard
- I am interested in serving on Eagles' Guard
- I am interested in assisting Eagles' Guard in the following area(s):

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**PROVIDENCE CHRISTIAN  
SCHOOL**

**2006-2007 VOLUNTEER  
COMMITMENT**



*"Each one has his own gift from God."  
1 Corinthians 7:7*  
However God has gifted you, Providence Christian School needs you.

**Please have each parent (mom and dad) return individual completed forms at orientation on August 10, 2006, or return to the Eagle's Guard mailbox located on the second floor of the administrative building.**

4847 Murphy Mill Road  
Dothan, AL 36303  
(334) 702-8933

**BUILDING AND GROUNDS**

- Trim and prune shrubbery
- Spread Pine straw
- Pull weeds
- As needed

**LIBRARY**

- Library volunteer to assist librarian
- Help with Book Fair
- Help with Dr. Seuss Week

**HOSPITALITY**

- Help with Teacher Appreciation luncheon
- Provide supper/heavy snacks for Board meetings (2nd Monday of each month)
- Provide food as needed for various school events

**CATERED LUNCHES**

- Mon/Tues/Wed/Fri (*circle one or more*)
- 1 time per week
- 1 time per month

**PRAYER MINISTRIES**

*Our current prayer times are Wednesdays, 7:30 AM and 2:00 PM.*

- Participate in a prayer group AM/PM (*circle one/both*)
- Lead a prayer group AM/PM (*circle one/both*)

**PHYSICAL EDUCATION/SPORTS**

- Sports Volunteer/Secretary (mailouts, process paper-work) 2 hours per week
- Seasonal coordinator of gate/concessions
  - Fall
  - Winter
  - Spring
- Assist with gate/concession activities
- Assist with sportswear distribution
- Assist with awards ceremonies
- Sell sportswear in carline
- Seasonal coordinator of spirit booths at games
  - Fall
  - Winter
  - Spring
- Assist with spirit booth activities

**SUBSTITUTE TEACHERS**

*(All substitute teachers will be required to go through a two-day training class.)*

- I will volunteer to sub in grammar/logic & rhetoric school (*circle one or both*)
- I am willing to work as a paid substitute
- I can sub a half day (may include carline duties)
- I can sub a full day (may include carline duties)
- I can be available on short notice (*circle one or more: morning of/in emergencies/less than 2 hours*)
- I will sit with a class for one hour on a regular basis
  - 1 hour per week
  - 1 hour per month

**ART**

*(To be coordinated through the Art Director)*

- Help set up/clean up (*circle one*) on paint days
- Assist with special projects
- Help set up/clean up (*circle one*) for Fine Arts Day

**MUSIC**

- Accompanist
- Substitute willing to teach a music class that requires no musical background or ability
- Help take, set up, and return risers to various Christmas program sites
- As needed

**PHOTOGRAPHY**

- I am willing to take/share digital photographs with the PCS yearbook
- I am willing to meet with the yearbook advisor up to 2 times per year

**DEVELOPMENT SECRETARY**

- I am willing to volunteer 2 hours per week to help prepare mailings, make phone calls, file, complete data entry, and make copies

**TEACHER TREATS**

*Typically you are scheduled 2 times per year for each*

- I am willing to bring treats for Logic/Rhetoric teachers
  - I am willing to bring treats for Grammar teachers
  - I am willing to bring treats for both (*you will be scheduled to bring both on the same day*)
- \* You do not need to sign up on this form if you have already signed up for teacher treats at orientation, PTF, or in your class.*

**EMPLOYER/EMPLOYEE OPPORTUNITIES**

- My company offers a matching gift program
  - My company offers grants to employee involved non-profit organizations
- If you checked either of the above, who should we contact at your company regarding these programs? \_\_\_\_\_*

**GRAMMAR SCHOOL ONLY**

**\*\*\*Each classroom needs volunteers for each of the following events/positions: Scrip, parties, field trips, PTFs, Arts Day, classroom cleanup, room mom, and Eagle Guardian. This will be handled in each classroom by the teacher.**

**LOGIC/RHETORIC SCHOOL ONLY**

- It is our belief that logic/rhetoric school students and teachers still need and desire parental assistance in the following areas:
- Homeroom mom
  - Willing to assist the co-curricular committee
    - decorations
    - food
    - clean-up
    - as needed

**LOGIC RHETORIC SCHOOL ONLY (continued)**

- Willing to chaperone logic/rhetoric school events
  - day trips
  - overnight trips
- Willing to assist with logic/rhetoric school service projects
  - coordinate
  - assist as needed
- Assist with SGA
  - Samaritan’s Purse
  - Leadership Conference
  - Beautification Service Project
- Assist with National Honor Society
- Assist with drama
- Assist with yearbook
- Assist with literary magazine

**\*\*\*IF YOU ARE INTERESTED IN PARTICIPATING IN THE FOLLOWING COMMITTEES, PLEASE SEE ONE OF THE ADMINISTRATORS:**

- **Standardized dress**
- **Co-curricular**
- **Building**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please list children (name and grade):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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