

PROVIDENCE CHRISTIAN SCHOOL
TUIITION POLICY
2024-2025

OVERVIEW

Providence Christian School (PCS) operates on a tuition-driven budget. Tuition rates are set annually after careful consideration and planning and are announced in January when enrollment opens for the upcoming school year. **The parent or guardian is responsible for the full tuition amount each year beginning in June and ending in May.**

PAYMENTS

Two payment plan options are available through FACTS Tuition Management Company—an annual option or a monthly option. The family will be responsible for paying for the agreed-upon twelve-month tuition period, whether paid annually or monthly. An **Annual Tuition Deposit of \$200** is required on *March 15th* to maintain an existing student's continuous enrollment. This payment will be automatically drafted from the bank account set up with FACTS. This deposit is included in the annual tuition rate.

FEES & DISCOUNTS

- New students applying for enrollment at PCS will be responsible for a **\$230 New Student Application Fee**. This fee is refundable only if a student is denied admission by the school or placed in a waiting pool. No application fee is required for Providence Early Education kindergarten students enrolling in first grade at PCS.
- Each PCS family is responsible for paying an annual **Construction/Maintenance Fee of \$1,000.00**, which may be paid annually or monthly.
- Those paying on an annual basis will be eligible for an **Annual Payment Discount of \$300 per student**.
- Each family with more than one student at PCS will receive a **Multi-Student Discount of \$600 per additional student**. The Multi-Student Discount does not extend to siblings enrolled at Providence Early Childhood.

CONTINUOUS ENROLLMENT

Current students are continuously enrolled for the 2024-25 school year as long as both the student and family remain in good standing. While continuous enrollment does not require any information from the student or family, **those financially responsible for the student's tuition will need to assess any changes that may need to be made to their tuition payment schedule and will need to sign the payment agreement annually before the June payment schedule start date.** Those students who will knowingly not be returning for the upcoming school year will need to opt out of continuous enrollment by submitting an Opt-Out Form to the main office by *February 9th*.

WITHDRAWALS

In the case of a student withdrawing from PCS, tuition refunds and/or waivers of financial responsibility will be made only if the family is moving out of the area (50+ miles), or if there is a substantial loss of income. For withdrawals between June 1st and August 1st, tuition refunds will be prorated based on the calendar days remaining in the month after the withdrawal form was submitted. Apart from the

aforementioned circumstances, no refunds or waivers of financial responsibility will be issued after August 1st.

MID-YEAR ENROLLMENT

Families enrolling during the current school year will pay prorated tuition based on the number of days remaining in the school year and will be responsible for paying the \$230 application fee. These students are eligible for a prorated Multi-Student Discount, if the circumstances apply, but will not be eligible for an Annual Discount.

DELINQUENCIES

The school reserves the right to deny a student's attendance for payments more than thirty (30) days delinquent. Financial Accounts for payment plans must be maintained in active status or student attendance will be affected. School records and transcripts will not be released for any students enrolled under this agreement until the account is paid in full. Balances owed to PCS may be viewed on the FACTS Financial account website available at www.factsmgmt.com. Past due status may also be communicated via phone call or email.

STUDENT TUITION RATES FOR 2024-2025

Grades 1-6: \$9,065

Grades 7-12: \$9,465

Please note that the tuition rates listed include the \$200 tuition deposit that is due in March. Tuition includes textbooks; however, tuition does not include all costs which may be incurred by the family. Additional expenses (field trips, co-curricular activities, sports, etc.) are billed as incurred throughout the year.