



**3012 West Main Street  
Dothan, AL 36305**

## Preschool & Childcare Registration Information

We are excited to share registration information for our upcoming school year! Please take some time to read through the information below, and don't hesitate to ask if you have questions or would like to come for a brief tour of the facilities. You and your child are welcome to come by and take a peek at our day!

We are pleased to serve as the Early Childhood program of Providence Christian School, and we welcome families who are seeking to partner with us for their preschool and kindergarten needs in a creative, loving, and fun atmosphere from a distinctively Christian perspective.

Our registration process is online and can be accessed by following the information below (our district code is PCS-AL):

- Please go to [www.pcsdothan.com](http://www.pcsdothan.com).
- Go to Admissions.
- Go to How to Apply.
- Click on Create an Account to create a user name and password.
- You will receive an email verification link.
- Log in and click on Create a New Student Application.

If you have any questions about the enrollment process, feel free to contact the PCS Admissions Office at 334-702-8933 or the preschool during morning hours at 334-793-6283.

### What classes do you offer?

Providence Early Childhood Ministries offers school year classes (August-May) for K-3, 2 mornings per week (TuTh) or K-3, 3 mornings per week (MWF), as well as K-4 and Kindergarten classes 5 mornings per week. We also offer extended childcare hours for preschool students and a full time year round childcare program for two year olds. Childcare is available from 7:00-5:30.

### Where is the preschool/childcare ministry located?

The preschool and kindergarten are located in the preschool building behind the main church building at First Presbyterian Church, 3012 West Main Street, Dothan, AL 36305. Contact us at (334) 793-6283 during morning hours or at [bwright@prov-ec.com](mailto:bwright@prov-ec.com). Providence Early Childhood is the preschool & kindergarten ministry for Providence Christian School (Grades 1-12), which is located at 4847 Murphy Mill Road, Dothan, AL 36303.

## How will I find out if we have a preschool enrollment spot?

You will be notified as to whether your child has been accepted soon after registration (generally around the first of March). When you receive your acceptance email, please follow the link and instructions to complete your child's enrollment. If you receive a waiting list notification, please keep in mind that since our registration is early in the year, we often are able to place additional children from our waiting pool before the beginning of school in August.

## How much are the application fees?

The application fee for preschool/kindergarten is \$150 and is non-refundable unless there is no opening available at the current time. Tuition rates are available on our website - note that the annual tuition figure is divided over a twelve month payment schedule (June- May), and that application fees and summer tuition are non-refundable.

## What will I need to do to complete the enrollment process?

All students enrolled in the preschool/kindergarten must have an **up to date immunization form** on file. A **brief readiness screening for all new K-4 and K-5 students (and any midyear enrollment)** is administered upon applying and before an acceptance is completed. All incoming kindergarten families will schedule a **parent conference** prior to the start of their kindergarten school year. We love to get to know our families! If you are enrolling for the before and after school **childcare program** as well, there will be some additional paperwork as required by the state for childcare.

## When does the school year start?

Our calendar will be available on the website ([www.providencechristianschool.com](http://www.providencechristianschool.com)) soon; however, preschool will begin in mid to late August. If you are enrolling in the year-round childcare program in addition to preschool, your childcare enrollment will start in **June** in order to maintain the childcare opening for the fall.

## What is the age cut-off for enrollment?

Please note that September 1<sup>st</sup> is the age cutoff for all classes. It is important to consider that some children with late summer birthdays sometimes may benefit from retaining a year for confidence and maturity; however, every child is unique and will be considered individually with respect to readiness if such issues arise.

## Is potty training required for enrollment?

Yes, children must be potty trained in order to attend preschool beginning at age 3.

## May I request a particular classroom?

Any special request that you might have with regard to classroom placement will be accepted for consideration during the month of May only (form available from preschool). Consideration will be given to requests if appropriate or available; however, no requests will be accepted before that date, and **placement requests for specific classrooms cannot be assured**. Class lists are usually released in August. Keep in mind that staff placement sometimes changes over the summer months.

## **What are the hours for preschool and kindergarten?**

School starts at 8:30 and students may arrive as early as 8:20.

Our pickup time has two carline groups:

Carline A          11:45 a.m.          K-3 & K-4 students

Carline B          12:00 noon          K-5 students & siblings/friends who carpool with K-5 students

Children who are enrolled in childcare or other activities sometimes offered after preschool, such as Ballet, Art, Little Lambs lunch, tutoring, etc. will be accompanied to their next location.

## **Do you offer music classes during the school day?**

Yes, all preschool and kindergarten classes enjoy making a joyful noise in their weekly music class and have fun singing and dancing, learning musical concepts, preparing for programs, and experimenting with instruments.

## **If I enroll in preschool, will childcare be available if needed?**

Openings are limited in the before and after school childcare program, but we most typically have availability in the older classes. Childcare classes are year-round, available from 7:00 to 5:30. If you are interested in childcare, be sure to indicate your need on the application. If before and after school childcare is needed and is not available due to a full class, you will be given an opportunity to decline the preschool opening and have your registration payment refunded. New students will begin in June or are accepted throughout the year if any openings remain available. A few spaces are sometimes available in the childcare if you need early morning hours only (7:00 – 8:30).

## **What is the difference in the K-3, 3 day and 2 day classes?**

Both the 3 day (MWF) and the 2 day (T/Th) K-3 classes offer the same curriculum and share the same learning goals. 😊 The additional day in the 3 day class affords the teacher some extra time to reinforce skills and do some related enrichment activities. Our weekly school-wide chapel is on a K-3 3 day school day, so children in the 3 day classes will attend chapel, while the 2 day students will attend chapel for the first time beginning with their K-4 year. All classes have Bible lessons/devotions each day. Both K-3 classes offer the same teachers, with fun filled activities and learning experiences which are designed to prepare them for their K-4 school year. It is simply a matter of personal preference and/or schedule as to which class you may designate as your first choice.

Thanks so much for your interest!

Please let us know if we can help in any way!!

*Providence Christian School and Early Childhood admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students of the school. Providence Christian School and Early Childhood does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, financial policies, and athletic and other school-administered programs. Providence Christian School and Early Childhood does reserve the right to select students on the basis of academic performance, religious commitment, philosophical compatibility, and a willingness to cooperate with the Providence Christian School and Early Childhood administration and abide by its policies.*