



**3012 West Main Street
Dothan, AL 36305**

**Preschool, Kindergarten, and Play & Learn Extended Day
Program Registration Information
2022-23**

We are excited to share registration information for our upcoming school year! Please take some time to read through this information and don't hesitate to ask if you have questions or would like to come for a brief tour of the facilities. You and your child are welcome to come by and take a peek at our day.

We are pleased to serve as the Early Childhood program of Providence Christian School, and we welcome families who are seeking to partner with us for their preschool and kindergarten needs in a creative, loving, and fun atmosphere from a distinctively Christian perspective.

Our registration process will be online beginning February 1, and **NEW FAMILIES** can follow the steps below to apply (see next page for current family instructions). Our district code is PCS-AL:

- Please go to www.providencechristianschool.com.
- Go to Admissions.
- Go to How to Apply.
- Click on Create an Account to create a user name and password.
- You will receive an email verification link.
- Log in and click on Create a New Student Application.

If you currently have children enrolled at Providence Christian School or Early Childhood, you will want to follow the steps below to enroll a NEW sibling, beginning February 1. REMEMBER, currently enrolled PCS/PEC students are continuously enrolled each year (this includes our students who will be moving to first grade next year) and families only need to notify PCS/PEC if they are NOT returning (Opt-Out form is due by February 11).

To enroll a new sibling

- Log in to your FACTS Family Portal
- Go to Apply/Enroll, then Application (New Student)
- “Click here to open Application”
- “Create a New Student Application”

If you have any questions about the enrollment process, feel free to contact Providence Early Childhood (PEC) during morning hours at 334-793-6283 or the PCS admissions office at 334-702-8933.

Frequently Asked Questions

What's new this year?

We will be adding a new kindergarten option for the upcoming school year for families who may be interested in a full day (8:30 – 2:30) option for your child. We will continue to offer our traditional morning only kindergarten classes which are designed to fully prepare children for their first grade school year, but we will also be offering the option to extend the kindergarten class into the afternoon. Please see the program descriptions on the last page of this information! ☺

What other classes will you offer?

Please see the preschool and kindergarten program descriptions at the end of these Frequently Asked Questions! ☺ You will also find information about our year-round Play & Learn program available from 7:00 – 5:15.

Where is the Providence Early Childhood program located?

The preschool and kindergarten are located in the Providence Early Childhood building behind the main church building at First Presbyterian Church, 3012 West Main Street, Dothan, AL 36305. Contact us at (334) 793-6283 during morning hours or at bwright@prov-ec.com. Providence Early Childhood is the preschool & kindergarten ministry for Providence Christian School (Grades 1-12), which is located at 4847 Murphy Mill Road, Dothan, AL 36303.

How will I find out if we have a preschool enrollment spot?

You will be notified as to whether your child has been accepted soon after registration (generally around the end of February into March). When you receive your acceptance email, please follow the link and instructions to complete your child's enrollment. This must be completed in order to finalize your acceptance for the upcoming year. If you receive a waiting list notification, please keep in mind that since our registration is early in the year, we **often** are able to place additional children from our waiting pool before the beginning of school in August.

How much are the application fees?

The one-time application fee for new preschool/kindergarten students is \$150 for preschool/kindergarten only, or \$200 if you also need the year-round Play & Learn extended day hours. This fee is non-refundable, unless there is no opening available at the current time. Your application fee **will** be refunded if there is no available opening, and we will place your child's information in the waiting pool should an opening come available. Tuition rates are available on our website and on the program descriptions - **note that the annual tuition figure is divided over a twelve month payment schedule (June- May), and that application fees and summer tuition are non-refundable.**

What will I need to do to complete the enrollment process?

All students enrolled in the preschool/kindergarten must have an up-to-date **immunization form** and a **birth certificate** . . . you will be able to upload those forms onto your FACTS account once accepted. A **brief readiness screening for all new K-4 and Kindergarten students (and any midyear enrollment)** is administered upon applying and before an acceptance is completed. If you are enrolling for the before and after school **Play & Learn program** as well, there will be some additional paperwork as required by the state for childcare.

When does the school year start?

You will find our current year calendar on the website (www.providencechristianschool.com), and we will post our 2022-23 calendar soon. **If you are enrolling in the year-round Play & Learn program in addition to preschool, your Play & Learn classes/enrollment will start in June.**

What is the age cut-off for enrollment?

Please note that September 1st is the age cutoff for all classes. It is important to consider that some children with late summer birthdays sometimes may benefit from retaining a year for confidence and maturity; however, every child is unique and will be considered individually with respect to readiness if such issues arise.

Is potty training required for enrollment?

Yes, children must be potty-trained in order to attend preschool beginning at age 3.

May I request a particular classroom?

Any special request that you might have with regard to classroom placement will be accepted for consideration during the **month of May only** (using the form available from the preschool). Consideration will be given to requests if appropriate or available; however, no requests will be accepted before May, and **placement requests for specific classrooms cannot be assured**. Class lists are released in August, just prior to the first day of school. Keep in mind that staff sometimes changes over the summer months.

What are the hours for preschool and kindergarten?

School starts at 8:30 and students may arrive as early as 8:20.

Our pickup time has three carline groups:

Carline A	11:45	K-3 & K-4 students
Carline B	12:00 noon	Kindergarten students & siblings/friends who carpool with them
Carline C	2:30	Kindergarten students

Children who are enrolled in the Play & Learn extended day program or other activities sometimes offered after preschool, such as Ballet, Art, tutoring, etc. will be accompanied to their next location.

Do you offer music classes during the school day?

Yes, all preschool and kindergarten classes enjoy making a joyful noise in their weekly music class and have fun singing and moving to the beat, learning musical concepts, preparing for programs, and experimenting with instruments.

If I enroll in preschool, will the Play & Learn extended day hours be available if needed?

Openings are limited in the before and after school Play & Learn program, but we most typically have openings available if you are registering during the February registration season and often later in the year as well. Play & Learn childcare classes are year-round, available from 7:00 to 5:15. If you are interested, please be sure to indicate your need on the application. If before and after school childcare is needed and is not available due to a full class, you will be given an opportunity to decline the preschool opening and have your registration payment refunded. **New Play & Learn students** will begin in June or are accepted throughout the year if any openings remain available. A few spaces are sometimes available if you need early morning hours only (7:00 – 8:30).

Do you offer a Mother's Morning Out Program as well?

We are a separate program from the First Presbyterian Little Lambs program (MMO) which is administered by some wonderful ladies in the FPC Children's Ministry program. Their new registration information is typically available on the FP church website around March. Check them out at firstpresdothan.com when March is near.

Thanks so much for your interest!
Please let us know if we can help in any way!!

Contact Providence Early Childhood Ministry
at 334 793 6283 during morning hours
or email Bonnie Wright at bwright@prov-ec.com.

Please see the program descriptions for further detailed information

Providence Christian School and Early Childhood admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students of the school. Providence Christian School and Early Childhood does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, financial policies, and athletic and other school-administered programs. Providence Christian School and Early Childhood does reserve the right to select students on the basis of academic performance, religious commitment, philosophical compatibility, and a willingness to cooperate with the Providence Christian School and Early Childhood administration and abide by its policies.